



Welcome To The Murrieta Public Library!

*You **MUST** have your library card with you *every* time you visit the Library. You will need your card to access all library services.

Your PIN- It is your responsibility to remember the pin number you select, it is blocked from our view so we are unable to provide pin assistance. You will use your PIN for all library services including self-check, computer reservation, or managing your account online.

Responsibility- It is [your responsibility](#) to manage your account, know due dates, keep track of renewals, review receipts, pay attention to self-checkout screens and online information.

Checkout period- Items are checked out for 2 weeks.

You may renew your materials up to four times unless:

- 1) Item is on request/held by another borrower.
- 2) Item is newly released, in high demand, video games and/or electronic devices.
- 3) Item is from another location. (Items on hold or checked out from other branches follow the rules of the owning branch.)

Checkout limit- You can check out up to 30 items (Only 5 of which can be New or In Demand items).

Review items- We recommend reviewing materials *before* check out. Upon receiving your card, you accept [full responsibility](#) for all materials borrowed. To avoid damage fees promptly report any un-noted damages or missing materials to the Customer Services desk. Full replacement cost of item is charged for all lost or damaged materials.

Due Dates- Keep track of your due dates. Automated reminders are a courtesy and cannot be solely relied upon. You are fully accountable for fees associated with materials returned overdue. You can view your account including due dates 24hrs a day online.

Overdue charges- \$.10 per day for Children/Teen materials (except media)
\$.25 per day for Young Adult/Adult materials and **ALL** media.

Expired Hold Fees- \$.50 per each unclaimed hold item.

Your card is valid immediately at most Riverside County Libraries along with Santa Clarita and Simi Valley. Check with individual locations before visiting.