



CITY OF MURRIETA

Planning Department

1 Town Square
Murrieta, CA 92562

Application for Block Party

For Planning Office Use Only

Case Number: _____ Date Submitted: _____ Received by: _____

EVENT INFORMATION

EVENT DESCRIPTION

EVENT DATE

TIME(FROM/TO)

Lowest residence address:

Highest residence address:

EVENT ORGANIZER INFORMATION

Name: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Daytime Phone No: () _____ Fax No.: () _____

BLOCK PARTY PERMIT SUBMITTAL REQUIREMENTS

A **Block Party Permit** is required for certain projects that because of their nature or operation may affect neighboring properties. In order to ensure compatibility with neighboring properties, the Planning Department will review such items as traffic, relationship with surrounding properties, and the operation of the use. The Planning Department may require certain conditions that ensure that the proposed use will not cause an adverse impact to the neighborhood.

THE BLOCK PARTY FILING PACKAGE MUST CONSIST OF THE FOLLOWING:

1. Application form with owner and applicant's signature (attached)
2. \$85.00 non refundable application fee
3. Petition in favor of block party (see attachment)
4. Copy of invitation or flyer being used for this event
5. Copy of signed Hold Harmless and Cancellation Agreement
6. Copy of completed "Notice of Temporary Street Closure for Block Party"
 - * indicate streets to be closed and type of equipment used to close streets
 - * indicate location of road closure signs to be posted
 - * indicate location of all activities (jolly jump, music, BBQ, games, etc)
 - * indicate location of fire extinguishers
7. 5 sets of site plans showing all affected properties (no larger than 11 x 17)

NOTICE OF TEMPORARY STREET CLOSURE FOR BLOCK PARTY

This Document serves as proof of notice of the proposed street closure;
it may be reproduced as needed

Notice to Occupant:

The City of Murrieta requires that all affected residents/businesses both on and adjacent to a proposed street closure be notified of such a street closure. A temporary street closure has been requested for the listed streets on the following date(s) & time(s).

Date(s): _____ Time(s) :from _____ to _____

Street(s): _____

Name of event: _____

Purpose of the proposed street closure:

Dated: _____

Event Committee/Organizer: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____



Hold Harmless & Cancellation Agreement

- If the event is cancelled, notice must be given to the city, seven days prior to event cancellation in writing.
- Applicant agrees that any false statement or material misrepresentation made in support of this application and permit is cause for denial of issuance of a Special Event Permit. Applicant also agrees that failure to adhere to the policies and procedures established by the City of Murrieta or any conditions or restrictions imposed upon the permit by any City Department is cause for revocation of the Special Event Permit. Applicant further agrees the permit may be revoked at any time by a City Representative.
- By signing below, the special permit applicant accepts all financial responsibility for the special event indicated within the application and is acting as the representative for the organization listed within the application.
- In consideration of the granting of this application and permit for special event for _____(name of event) on _____(date) the _____(name of organization) shall protect, defend, indemnify and hold the City of Murrieta, its officers, employees and agents (collectively, "City") harmless from any and all losses, damages, claims for damages, liability, suits, judgments, expense or cost arising from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including, but not limited to, attorney fees, court costs and expert fees) of any nature whatsoever arising out of or attributed to issuance of the Special Event Permit herein identified or the authorization thereof regardless of where the injury, death, or damage may occur, unless such injury, death or damage is caused by the sole negligence or willful misconduct of the City.

Name

Signature

Date