

# Fiscal Year 2019/20 Citywide Accomplishments



  
**MURRIETA**  
SOUTHERN CALIFORNIA

*Connected by Community*

June 30, 2020

## CITY MANAGER'S MESSAGE

June 30, 2020

Honorable Mayor and City Council Members:

At the end of each fiscal year, it is my pleasure to submit to you the Citywide Accomplishments. As the City enters its 30th year, since incorporation, I am once again privileged to serve as your City Manager and to have the opportunity to highlight the major accomplishments of the 376 Murrieta employees.

Despite the current COVID-19 pandemic and tough economic outlook of the near future, the City will continue to maintain its financially conservative practices and serve the public to the best of our abilities. Historically, the City has placed a priority on responsible financial spending practices and developed prudent financial policies. As a result, the City has been able to successfully sustain its strong financial condition even during long periods of economic downturn and uncertainty.

The accomplishments listed on the following pages demonstrate our determination to remain fiscally responsible while simultaneously providing high-levels of municipal services. For ease of reference, we have assembled the list of achievements under department headings. I hope that in reviewing this report you will share with me the same sense of pride I have in our Executive Team for all of our FY 2019/20 accomplishments.



Sincerely,

A handwritten signature in black ink that reads "Kim Summers". The signature is stylized and cursive.

Kim Summers  
City Manager



## CITY COUNCIL GOALS

Provide a high level of innovative public safety

Aggressively pursue economic development

Maintain a high performing organization that values fiscal sustainability, transparency, accountability and organizational efficiency

Plan, program and create infrastructure development

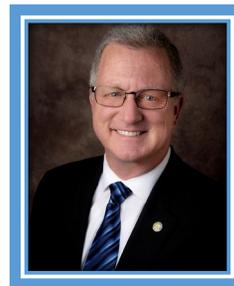
Coordinate and deliver responsive, effective community services

Foster and promote an engaged, connected and caring community



A handwritten signature in blue ink.

Gene Wunderlich  
Mayor



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Scott Vinton  
Mayor Pro Tem



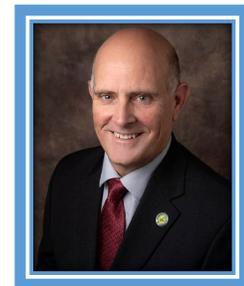
A handwritten signature in blue ink.

Jonathan Ingram  
Council Member



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Christi White  
Council Member



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Kelly Seyarto  
Council Member



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## Fiscal Year 2019/20 Accomplishments

### CITY MANAGER'S OFFICE

*The following achievements were accomplished through the cooperative efforts of the City Manager's Office, Executive Team and all City departments.*

#### **COVID-19 Response**

- Managed the organization through the COVID-19 pandemic by:
  - creating isolated employee teams that could telecommute without cross infecting;
  - creating virtual programs such as games and projects from CSD to online story time and digital materials from the Library;
  - purchased software for digital plan check and created a plan submittal program to continue moving projects forward despite City Hall being closed;
  - created a strong public information campaign to keep residents aware of health concerns and regulations as well as digital programs via the City website;
  - created a strong Business section on the City website that assisted businesses through the closures, showed residents which restaurants were available for take-out or delivery, and helped them access all sources of funding to assist with reopening;
  - implemented a safe return-to-work program for employees, allowing the City to be the first City in the region and one of the first in the County, to open to the public.
  - Careful restructuring of facilities, monitoring of employee and visitor health, and requiring masks and social distancing in an effort to prevent an outbreak at City Hall up to this point;
  - converted City Council Meetings to a digital format allowing full citizen participation if desired;
  - participated in or monitored a wide variety of digital meetings with the White House, State of California, County of Riverside, Riverside County Health, regional Mayors meetings, regional City Manager's meetings, League of California Cities meetings and division meetings, weekly hospital calls, and the Office of Emergency Management;
  - formulated a variety of letters in opposition or support related to COVID impacts, and State and Federal funding distribution;
  - Worked to garner donations of PPEs for the Police Department, Public Works and City employees;
  - Created a virtual Chat feature on the City website to improve access to staff during the closure;



## **General**

- Oversaw the FY 2019/20 Budget and worked to revise it for FY 2020/21 to reflect the sharp decline in revenues related to the impacts of COVID on the world economy. With the freezing of positions and holds placed on new projects; the existence of 30% reserves for most departments; the establishment of Sustainability Funds; and the bolstering of economic contingency funds; the City is still in a healthy position. Work on the FY 2021/22-2022/23 Budget will begin this fall.
- Worked to revise the City's policies, processes and procedures citywide to adhere to accepted "best practices" and transparency.
- Restructured the Executive Team creating a Deputy City Manager position (Stacey Stevenson) within the City Manager's office and a Finance Director position (Javier Carcamo).
- Created an Assistant to the City Manager (Louie Lacasella) who oversees the City's Legislative Affairs program; Animal Care contract; organizational values initiative, Open Data portal, Mentorship program, special projects, and in coordination with the Senior Executive Assistant is overseeing the City's CDBG grant program and Environmental Programs (the Analyst position became vacant and has been frozen at this time due to COVID-19 fiscal impact).
- Continued working with LAFCO on a Municipal Service Review to identify infrastructure needs with a summer release date.
- Coordinated negotiations between the City and the property owners of the new shopping center where Costco is located resulting in their purchasing of the land,
- Oversaw the sale of the City owned Stretchform building and are currently working to remove the final tenants prior to the close of escrow.
- Coordinated a Feasibility Study regarding the development of a Soccer Training and Game facility.
- Launched the City's Open Data portal and continued to expand upon the data that is available for the public, providing greater transparency. The portal is highlighted by OpenGov, the platform company, as a model for other cities to use.
- Successfully implemented the Tenaja Fire Emergency Erosion Plan for the unstable slopes caused by the Tenaja Fire.
- Underwent an employee driven initiative to draft and implemented organizational values.

## **Community Development Block Grant (CDBG) Program**

- Negotiated a new three-year agreement with the County of Riverside for CDBG funding, where the City of Murrieta will accept its Entitlement Status, which will increase CDBG funding to the City, providing funds to off-set general fund personnel cost, allowing the City to receive disaster funding and increasing available funding to non-profits.
- Reprogrammed \$450,000 of CDBG funds to assist non-profits impacted by COVID-19 as well as created a Small Business Grant program making Murrieta one of the only cities where businesses can apply for both County and City assistance. This is the first time the City has utilized CDBG funds for economic development purposes.





### **Legislative Affairs Program**

- The City Council adopted the City's 2020 Legislative Platform, which was highlighted on the League of California Cities' webpage as a model for other cities to use. This was the first time the City's Platform has been included on the League's website.
- The City's Legislative Affairs webpage was redesigned and updated.
- For the first time, a legislative directory was created and placed on the City's Legislative Affairs webpage, providing residents with contact information of elected representatives.
- The City took a position on 17 legislative proposals in addition to positions on COVID-19 related matters.
- The City received 19 letters of support for its \$25 million BUILD grant application for Keller/2-15 Interchange Project, more than the previous year.





### **Public Information**

- Hired a Public Information Officer (Robin Godfrey).
- Launched new City of Murrieta brand in partnership with Economic Development through advertising in local and regional publications, development of signage and collateral. Supported department transitions to new logos.
- Launched new City of Murrieta website based on CivicPlus framework. Reconfigured structure and content for usability and mobile compatibility.
- Continued to expand website engagement through strategic link-backs with a 50% overall increase in visits.
- Produced a 44-page Priorities Workplan booklet highlighting major City projects and programs, distributing more than 1,500 print and online copies.
- Designed and launched a new employee intranet integrating staff priorities and allowing for department-based updates for maximum engagement.
- Developed internal communications guidelines for media relations, accessibility and AP Style to streamline inquiries and responses, and ensure consistent messaging.
- Expanded social media presence by adding new platforms and increasing audience, including a 49% increase on Facebook; 87% Twitter, 237% on Instagram, and re-built LinkedIn page now with 709 followers, a 97% jump.
- Rebranded and enhanced readability and mobile compatibility of the City Hall e-newsletter, MORE Murrieta, gaining 175 subscribers and improving open rate by 3%
- Developed Crisis Communications Plan and identified an initial team to help augment and support integrated outreach during emergencies or with controversial, high-profile issues.



- Led or supported crisis communications during major events including:
  - Woodenhorse Gas Explosion
  - Tenaja Fire
  - COVID-19 Pandemic
- Developed a 12-page digital information hub for COVID-19 information and resources at [www.MurrietaCA.gov/coronavirus](http://www.MurrietaCA.gov/coronavirus) with nearly 86K web visits over a three-month period.
- Launched a media monitoring system to identify most useful platforms and optimize outreach.
- Utilized new technology for communications, including electronic Lobby Kiosk, e-books, video and web-based and social media chat features.
- Participated in regional communications groups through PRSA, Riverside County Public Health and CAPIO to support aligned messaging and use of best practices in communications.





### **Economic Development**

- COVID Response:
  - Created Regional Economic Development weekly conference calls to work on collective initiatives;
  - Participated in ECONversations to podcast timely information to the public;
  - Changed Murrieta Business Newsletter from a monthly template to a daily one, in order to provide resources, loan and grant information and small business support;
  - Started Murrieta Pivots – an small business interview article that highlights Murrieta companies that have adapted to COVID;
  - Worked on Back to Business themed branding campaign to assist with business reopenings;
  - Participated and Facilitated in Face Shield 3-d printing group to help bring resources to bear for program to provide shields, masks and ear guards for medical industry, 1<sup>st</sup> responders and businesses;
  - Partnered with the Chamber of Commerce on Business Reopening Kits that provide businesses with free hand sanitizer, floor dots, signage, face shields and more;
  - Worked with Murrieta/Wildomar Chamber of Commerce on Back To Business video series to highlight companies that are reopening;
  - Worked on Murrieta Dines Out program to offer outdoor dining program to restaurants;
  - Promoted Business Reopening Guide and hand delivered to businesses as they opened;
  - Provided 1 on 1 support to businesses in need.
- Brought in 8<sup>th</sup> biotech company to MIC.
- Participated in RESI, biotech conference.



- Partnered with the Veteran’s Chamber of Commerce in Podcast series and served on a panel.
- Served as MVUSD career technical education Advisory Chair.
- Hosted Job Fair in February to bring businesses and workforce together, over 2,000 applicants attended.
- Founded steering committee to form a Southwest RIVCO angel fund and named it Invest Southwest! Recruited all cities, county and UCR to partner on this.
- Continued Murrieta Microscope Video Series, just completed 22<sup>nd</sup> business video (on Encompass Health).
- Maintained Site Selector web portal on the City’s website.
- Murrieta once again (second time in a row) named “#1 Best Place to Live in Southwest Riverside County” by the Press Enterprise.
- Held new Business Welcome event.
- Created a partnership with UCR’s Epic Small Business Development Center to provide mentoring, guidance and access to capital to five small businesses in the city;
- Created a Work Local Job Fair with over 1,000 applicants and 50 businesses looking to hire;
- Working closely with Riverside County Economic Development Workforce Development.
- Formed a Medical Leaders Luncheon.
- Held a celebration to highlight the City’s Top 25 Sales Tax Producers.
- Created a Broker’s Bus Tour and Luncheon with 60 guests in February and two per year scheduled.
- Continue to oversee the Innovation Center and the six Med Tech companies incubating there.



### **Environmental Programs**

- Posted signage throughout the City encouraging the community to continue recycling efforts.
- Conducted social media outreach to meet the state’s waste and recycling mandates.
- Conducted presentations on the importance of recycling.





## FINANCE

### **Budget**

- Delivered four (4) Operating Budget updates and presentations to the City Council and community.
- Completed FY 2019/20 through FY 2023/24 Capital Improvement Plan (CIP) budget.
- Held Measure T Citizen's Oversight Committee meeting, providing transparency regarding Measure T spending.
- Completed timely monthly reports for Measure T committee members.
- Implemented new software to model long-range fiscal forecasting.
- Completed Other Postemployment Benefits (OPEB) valuation report.
- Implemented AdatastraGov software to analyze financial impacts of Memorandum of Understandings (MOU) recently negotiation.
- Implemented GovInvest software to project unfunded pension liabilities.
- Provided quarterly updates to the OpenGov transparency software.
- Provided financial data for MOU negotiations.
- Established procedures for Sales Tax Rebate Agreement.
- Printed the Budget Book and uploaded on City website.
- Updated the Cost Allocation Plan.
- Updated the Fully Burdened Hourly Rate.
- Started an update to the User Fee Schedule.
- Data collection for OpenGov performance dashboard.



## **Accounting**

- Completed FY 2018/19 audit and financial statements.
- Completed Single Audit Report.
- Delivered FY 2018/19 year-end results and presentation.
- Financial system upgrade to 19.2 version underway.
- COVID-19 tracking and COVID-19 supply procurement in conjunction with City Manager's Office.
- Established billing procedures for City of Menifee Dispatch Services Agreement.
- Completed billing and collection of Downtown Revolving Fund Program, last invoice billed June 2020.
- Reinstated SB90 claims through SB90 consultant.
- Completed FY 2018/19 AQMD Annual Report in February 2020.
- Completed FY 2018/19 Agreed-Upon Procedures (audit) for Measure A Fund (RCTC).
- Completed FY 2017/18 Agreed-Upon Procedures (audit) for MSHCP Fee (RCA).
- Completed FY 2017/18 Agreed-Upon Procedures (audit) for TUMF Fund (WRCOG).
- Completed FY 2016/17 and FY 2017/18 Agreed-Upon Procedures (audit) for AQMD Subvention Funds.
- Number of invoices issued 11,735 (through March 31, 2020).
- Number of checks issued 3,741 (through March 31, 2020).
- Number BL new business license application issued 839 (through March 31, 2020).
- Number BL renewal applications issued 4,256 (through March 31, 2020).

## **Debt Management**

- Refunded Community Oriented Policing Services (COPS) 2007 debt.
- Final payment and closeout for 2005 COPS.
- Updated Investment Policy.

## **Procurement**

- Issued RFP and entered into an agreement for Investment Advisory Services.
- Issued RFP and entered into an agreement for Financial Advisory Services.
- Number of purchase orders issued 310 (through March 31, 2020).

## **Payroll**

- Implemented Fair Labor Standards Act (FLSA) compliance for FFA & MFMA in Financial System.
- Completed FLSA back pay calculation for FFA & MFMA.
- Implemented FLSA compliance for POA in Financial System.
- Completed FLSA Back pay calculation for POA.
- Modified pay date schedule to enhance payroll process.





## HUMAN RESOURCES

### **Human Resources**

- Number of applications processed = 3,567
- Number of new hires = 66
- Hired two (2) new Human Resources Technicians & two (2) new Human Resources Analysts resulting from staff turnover.
- Coordinated the Annual Health and Wellness Fair.
- Worked with Finance to upgrade the OneSolution database.
- Launched a new Online Spanish Testing Service (Alta).
- Negotiated and implemented changes for all six (6) MOU's.
- Started a College Discount program with UOP (more schools to come).
- Automated the staff requisition process.

### **COVID-19**

- Established and implemented related policies and procedures.
- Developed and implemented the citywide wellness check-in procedures.
- Developed and implemented Telecommuting policy.





## INFORMATION TECHNOLOGY (IT)

- Updated and replaced the City Copier and Printer fleet of 117 devices.
- Dispatch remodel – Coordinated the rewiring of network cables for all nine (9) consoles. Facilitated the move of five (5) dispatch consoles into briefing and then moving them back and adding four (4) new consoles.
- Menifee – Added an additional city to both the Computer Aided Dispatch system and the Police Record Management System, including creating a network infrastructure to communicate between the two cities.
- PulsePoint go-live – Implementation of the interface from CAD to the Pulsepoint app to allow all fire calls for service to export to the app and alert citizens when CPR is needed at a public location.
- IT provided remote access for end-users as a result of COVID-19: 35 monitors, 18 desktops, and 11 laptops were provisioned. Approximately 120 VPN accounts were configured for end-users.
- Worked with the City Clerk's office to replace the obsolete agenda management system, replacing SIRE with OnBase. IT's responsibilities included Server Administration, Network Administration, Desktop Onbase Client Installs, Council Chambers Audio and Video System Administration and Configuration, Test Phase Support, Collaboration, and Issue Resolution, Web Server Administration, and System Security Administration.
- Upgraded the financial enterprise resource system, ONESolution 16.2, to Finance Enterprise 19.2. IT's responsibilities included, Project Management and Leadership, Network



Administration, Desktop Support, Test Phase Support, Collaboration and Issue Resolution, System Security Administration, and Workspace Interface Design and Administration.

- Updated HdL Prime with COVID-19 business license fee deferral and penalty fee waiver in system. IT's responsibilities included App and Web Server Administration, Installation, testing, and update implementation.
- Developed, configured, tested, and implemented FLSA City changes in ONESolution. IT responsibilities included Scheduling and Facilitating Team DL Sessions, System and Security Administration, Test Phase Support, and Monitoring of Progress, and Completion.
- Developed, configured, tested, and implemented MOU City changes in ONESolution. IT responsibilities include Scheduling and Facilitating Team DL Sessions, System and Security Administration, Test Phase Support, Monitoring of Progress and Completion.
- Installed 2019 tax tables, 1099, W2, and W4 Update. IT Responsibilities included scheduling and Facilitating Team DL Sessions, Downloading, Installing, Testing, and Implementation of System Updates.
- Assisted in the configuration and implementation of the new City Intranet site.





## COMMUNITY SERVICES

### Library

- Patron usage remains high with 317,023 items checked. To address the increase in volume, new self-checkout stations will provide additional services to the public.
- Analytics: 3,771 new library cards were issued, 7,031 new items were added to inventory, the Community Room was used for 399 events, and 316 programs were conducted with 11,875 attendees.
- Volunteers worked 1,932 hours.
- Murrieta was the first Library in Western Riverside County to reopen to curbside pickup during the COVID-19 crisis.
- 300 ear guards were made for medical workers and elderly patients on the Library 3D printer.
- Transitioned many programs (i.e., Summer Reading Program) to virtual/online programming due to COVID-19.
- Added several new instruments to the popular musical instrument loan program: banjo, mandolin, rainstick, singing bowl, mini DJ mixer, bass guitar, and frog guiro.
- Created and implemented CoderDogo, a new program geared for ages 7-17. The program teaches coding skills and allows attendees to explore their creativity.
- Staff anticipates naming the Library as an official cooling center this summer.





## **Parks & Recreation**

- Calendar year analytics:
  - Received 1,620 maintenance calls;
  - Youth Center attendance: 23,204;
  - Senior Center attendance: 21,897 (fitness room: 4,476);
  - Skate Park attendance: 3,208;
  - Adult Alternative Recreation program attendance: 893;
  - Completed 459 reservations;
  - Cal Oaks pool attendance: 2,901.
- City Council awarded the construction contract and held groundbreaking ceremony for Town Square Park, which has a tentative completion date of October 15.
- B Street Station construction was completed, bringing the total parks inventory to 52 adding pickleball courts, outdoor fitness equipment and additional shade structures.
- Alderwood Phase II construction has been completed, adding a new community center facility and pickleball courts once the maintenance period is completed.
- Construction of a new radio controlled (R/C) racetrack is underway at Mapleton Park.
- Special events:
  - Coordinated 38 special events, including some of the largest events in Riverside County (Veterans Day Parade, Birthday Bash), as well as implementing new ideas:
  - Concerts in the Park moved to various neighborhood parks to cover each district.



- During COVID-19, substantially cut budgets for special events while providing alternative programming:
  - Spring Eggstravaganza; Easter Window Contest;
  - Memorial Day Ceremony;
  - Military Moms/Spouse Event;
  - Father's Day Car Show.
- The Murrieta Youth Center conducted a virtual Arts Show for teens.
- The Murrieta Senior Center successfully transitioned its daily lunch program for seniors to a drive through service due to COVID-19. Additionally, staff helped develop satellite food programs at the Colony and the Knolls community. On average, the food program is feeding approximately 450 seniors weekly.
- Staff opened a day camp for the children of City employees during the COVID-19 crisis.
- Staff anticipates naming the Community Center as an official cooling center this summer, to add to the Senior Center and Library.





### **Homeless Outreach**

- Staff recorded 18 street exits (individuals accepted services that led to them having shelter).
- Murrieta served as fiscal agent for a regional Kaiser Foundation Community grant to pilot a homeless collaboration that included opening the Temecula HELP Center for five days per week, hired (through SWAG) a Nurse Practitioner to be a part of the homeless outreach teams, and put together approximately 300 Homeless Resource Kits.
- Removed 12 transient encampments.
- Staff was named chair of the County Volunteer Recruitment Committee for the annual Point in Time homeless count.





## CITY CLERK

- Oversaw the process to fill former Mayor Pro Tem Randon Lane's vacant seat.
- The City Clerk's Office now provides staff and the public with notary services.
- Passport services are now available to the public as well.
- The department has successfully implemented a new agenda management system.
- Developed and launched a new Citizen Academy (current academy delayed due to COVID-19).
- Implemented DocuSign, a new system allowing e-signatures to improve efficiency.
- Upgraded GovQA (Public Records Act processing software) for the Health Insurance Portability and Accountability Act of 1996 (HIPAA) related compliance.





## DEVELOPMENT SERVICES

### General

- Continued working on streamlining the development process, including regular Code updates.
- Developed info bulletins on a number of topics (Density Bonus, Housing Affordability Act, State Housing Mandates, Accessory Dwelling Units, and Pre-Applications, Cannabis) to assist customers with processing their projects.
- Wrote letters to Southern California Association of Governments (SCAG) and Western Riverside Council of Governments (WRCOG) on the proposed Regional Housing Needs Assessment (RHNA) process and successfully reduced Murrieta's allocation of affordable housing supply requirements.
- Established incentive programs for businesses in the Downtown, including the Parking In-lieu program.
- Issued a Request for Proposals (RFP) on the Adams Avenue Housing Authority property and received six (6) development proposals. Staff is currently reviewing the proposals for award.
- Placed the Jefferson and B Street Housing Authority properties up for sale. Entered into a PSA on the Jefferson property and anticipated entering into a PSA for the B Street property later this summer.
- Continued to work with the new ownership for the Triangle property, and agreed to extend the Development Agreement due to enactment of the force majeure provision.
- Staff is mostly on schedule (in spite of COVID-19) with the training and review phase for the new Land Management System (permitting software).



### **Building & Safety**

- Updates to the California Building Codes were approved by the City Council.
- The Building Division has continued to successfully process building permits and perform inspections through the COVID-19 closure of City Hall.

### **Code Enforcement**

- Code Enforcement moved to City Hall to improve the connection between them and Development Services staff.
- Measure T allowed for the addition of one (1) Code Enforcement Officer to address the City's expanded Graffiti Abatement and Prevention Program.
- Updated and expanded the City's Nuisance Laws.
- Hired new Code Enforcement Supervisor (Nolan Berentis).

### **Planning**

- City Council adopted the General Plan Update on June 16, with support from several property owners. The GPU also included a qualified Climate Action Plan (the first in southwestern Riverside County) that will enable developers to process projects in compliance with state law.
- The Costco Environmental Impact Report (EIR) is out for the public comment period.
- Murrieta Hills EIR just completed the public comment period, and staff is reviewing public comments.
- Hotel Murrieta is out for the public comment period.
- Staff is continuing to work with WRCOG on updating the Housing Element.





## FIRE

- Formed the first of two (2), two-person medic crews to respond to basic life safety calls and be available for larger incidents adding twelve firefighter/paramedics to the Fire Department.
- Began replacing outdated equipment including the breathing air compressor.
- Ordered a Type 1 Engine and two Type 6 Medic Squads, with fall deliveries anticipated. Three trucks were purchased for prevention.
- Facility repairs began at the fire facilities including connecting Fire Headquarters to sewer and replacing the broken driveway.
- Implemented new software to allow for Emergency Medical Dispatch services, which will triage calls and send the appropriate staff reducing response times.
- Working with MVUSD, the department helped create a Fire Science Program at Murrieta Valley High School to inspire students to follow careers in Fire.
- Transitioned Medic-Patrol deployment model to allow for more Medic personnel responses unattached to Engine 2.
- Five (5) recruits have completed backgrounds to fill vacant positions and near-term retirements.
- Recruited a new Deputy Fire Chief (Mike Lopez).
- Hosted a Captain's Academy for career development of aspiring members.
- Adopted the 2019 California Fire Code (CFC).
- Implemented Titan HST City employee emergency notification system.
- EOC staff positions updated to reflect new employees.
- Secondary EOC (in Station 1's Training Room) made operational.





## POLICE

- The City remained in the Top Ten Safest cities.
- All officers received two (2) days of de-escalation training.
- Completed first full year of Body Worn Camera program with great success.
- Entered into a 10-year agreement to provide dispatch services to the City of Menifee Police Department.
- Hired 12 new dispatchers to fulfill contract obligations with Menifee Police Department.
- Upgraded communications center from five (5) workstations to nine (9) workstations.
- Implemented a County Behavior Health Assessment Team (CBAT). This program pairs a police officer with a mental health clinician to provide outreach and resources to those suffering from behavioral health issues.
- Created a Communication's Manager position to oversee the expanded dispatch program.
- Implemented an Emergency Staffing Plan to ensure proper staffing levels during the pandemic and reduce exposure.
- Chief Hadden released a PSA addressing the County's COVID-19 Order.
- The department implemented a hotline for COVID-19 questions to reduce calls directed to 911.





## PUBLIC WORKS/ENGINEERING

### **Public Works**

- Hired four (4) Maintenance Worker I positions; two (2) for Parks Maintenance and two (2) for Streets Maintenance.
- Implemented a Citywide Weed Abatement program for City right-of-way.
- HVAC equipment installed at City Hall for the I.T. server room to eliminate equipment-overheating issues.
- Implemented a Sidewalk Replacement program to repair trip hazards.
- Maintained a Bridge Inventory and Maintenance Plan to track and prevent deferred maintenance of City owned bridges.
- Purchased plant materials for sparse landscape areas as well as to make repairs to irrigation and reduced water usage.
- Maintained a fleet program through Enterprise including vehicle salvage and lease of Fire and Rescue Department vehicles.
- Repainted exterior of City Hall.
- Worked with City of Menifee to complete I-215/Scott Road Interchange Project.



## **Engineering**

- Submitted \$25 million BUILD grant application for Keller/I-2-15 Interchange Project.
- Submitted \$10 million TCEP grant application for Keller/I-2-15 Interchange Project.
- A second sinkhole caused by excessive rains was repaired on Alta Murrieta Road and discussions with the Town Center Shopping Center ensued to remedy the failing corrugated metal pipe installed 40 years ago by the County of Riverside.
- Street Resurfacing/Paving Program resulted in Cal Oaks Paving (I-15 to Clinton Keith).
- Residential Resurfacing Program resulted in the Slurry Sal application to approximately 50% of all residential streets.
- Dude Solutions, Inc. provided Facilities Condition Assessment reports for asset management and capital forecasting package to allow preventative maintenance schedules to be formulated and to improve efficiencies and cost in all City facilities.
- Completed the I-215/Clinton Keith Road Interchange Landscape Project.
- Warm Springs Parkway (South) was put out to bid and construction to be completed in October to make way for the Vineyards Center and provide access to Costco.
- Completed purchase of Bluebeam software to allow electronic submittal of design plans for Development Services applications/plan check process.
- Completed Tenaja Fire remediation project to stabilize slopes and provide erosion/sediment control after fire incident on west side of city.
- Completed National Pollutant Discharge Elimination System (NPDES) Annual Report and necessary Water Quality Improvement Plan (WQIP)/ Water Quality Management Plan (WQMP) requirements.





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*Connected by Community*

[www.MurrietaCA.gov](http://www.MurrietaCA.gov)