



Building and Safety Department
1 Town Square Murrieta, CA 92562
Phone 951-304-CITY www.murrieta.org

Tenant Disclosure For Certificate of Occupancy

If you are NOT doing work that requires a building permit, please provide two copies of a site plan showing the building and suite location; and two floor plans of the existing leased space as-is.

- Intended business use: _____
- Business name: _____
- Is this a new business in Murrieta? Yes / No (Circle One)
- Address and suite number: _____
- Leased sq. ft. area: _____
- Number of employees: _____
- Are you the first tenant to occupy this space? Yes / No (Circle One)
- List any toxic chemicals, flammable/combustible liquids or gases used or stored with MSDS sheets and quantities of each below or on a separate attached sheet(s):

- Are you making any improvements to the unit/suite or building other than painting, floor covering or similar finish work; installing moveable cases, shelving or partitions greater than 5'9" tall? Yes / No (Circle One)
- Applicant shall obtain all required clearances and/or approvals from the appropriate water district(s) prior to issuance of any building permits.

SIGNATURE: _____

DATE: _____

PRINT NAME: _____