



# Submittal Requirements for New Construction of Commercial/Industrial Structures

**DS-136**

September 2019

City of Murrieta – Development Services Department  
1 Town Square, Murrieta CA 92562

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## SUBMITTAL REQUIREMENTS FOR NEW CONSTRUCTION OF COMMERCIAL / INDUSTRIAL STRUCTURES

This handout is designed for assistance in Commercial/Industrial Plan Submittal to the Building and Safety Division. Omission of any of the following shall be deemed an Incomplete Submittal and will not be accepted for plan review.

The California Model Codes currently in effect are the 2016 California Codes, based on the 2015 International Building Code (IBC), 2015 Uniform Plumbing & Mechanical Codes (UPC, UMC), 2014 National Electrical Code (NEC), 2015 International Fire Code (IFC), 2016 California Energy Code and the 2016 California Green Building Standard Code (“Cal Green”).

**Submit four (4) complete sets of architectural, structural and PME’s Plans shall be identical copies on a minimum 18” 24” plan size set or, a maximum 30” X 42” plan size with correlating Civil plans.**

**Landscape plans (separate from building plans) shall be submitted directly to the Planning Division. For further information contact: Laurie Levine at (951) 698-0122**

### CONSTRUCTION PLANS SHALL INCLUDE BUT NOT BE LIMITED TO:

#### Cover Sheet:

1. Vicinity Map
2. Parcel number(s) and Site Address
3. Building data, e.g. Type of construction, proposed and allowable S.F., building use/occupancy, occupant loads, building fully fire sprinkler protected or, non-sprinkler protected building, etc.
4. Building Code Data: 2016 California Model Codes as based on the 2015 IRC, 2015 UMC and UPC, 2014 NEC, 2015 IFC, 2016 California Energy Code and the 2016 Cal Green Code.
5. Sheet Index
6. Project contacts

#### Plot Plan:

1. North Arrow
2. Building setback dimensions to property lines and seismic fault zone
3. Right-of ways, easements
4. Accessible parking and access aisles, pedestrian walkways, pedestrian and curb ramps, exterior routes of travel between building(s) and at least one route to the public right-of-way
5. Clean Air Vehicle parking spaces and Electrical Vehicle Charging Stations (EVCS), whether “future” or permanent, with a minimum of one 12’ ft. wide van accessible parking space and a 5’ ft. access aisle

#### Floor Plans

#### Reflected Ceiling Plans

**Elevation Views:**

1. Including line of site for roof top equipment shielding
2. Exterior roof access ladders and electrical switchgear shall not be located on the exterior of buildings; therefore, they should not be shown on elevation views.

**Section Views****Details****Plumbing/Mechanical Plan:**

1. Site meter locations, building system supply and disposal.
2. System material type and sizes, waste/vent layouts, isometrics, water distribution and calculations, fixtures schedule, etc.
3. HVAC equipment location, distribution layout, material type & sizes; fire/smoke control devices and activation
4. Gas line diagram, material type, sizes and calculations

**Electrical Plan:**

1. Electrical Site Plan, exterior lighting in compliance with Mt. Palomar Lighting Ordinance
2. Interior Main Distribution/Switch Gear location, main switch gear capacity, single line diagram, panel schedules, load calculations, etc.
3. Electrical power and lighting plans, interior fixture schedule, illuminated exit signs and emergency illumination (if applicable)

**Structural Plan/General Notes/Foundation/Floor/Ceiling/Roof Plan & Details:**

1. Soil design and allowable load bearing values, based on a current soils report; referenced by date and engineering firm
2. Structural design criteria and applicable loads for soil, wind seismic; including seismic importance factor, mapped spectral response acceleration, site classification, spectral response coefficients, seismic design category, design base shear, seismic response coefficients, response modification factor(s) and analysis procedure
3. Foundation supporting elements and connections, reinforcement, slab and footing details, etc.
4. Structural frame plan(s)
5. Complete structural calculations (cross referenced to plans)

**City Department Conditions of Approval:**

Provide full size plan sheet(s) indicating all project conditions from each Division's Conditions of Approval

**Civil Sheets:**

Provide full-size civil design precise grade plan, correlating with or, referring to the architectural site plan for accessible parking spaces/access aisles, routes of travel, transition components, details, etc.



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## Supplemental Information:

1. Submittal to include two (2) sets of current, preliminary/final soils report(s)
2. Submittal may include two (2) sets of “wet” signed original “8.5 x 11” ENV or PERF; MECH and LTG Building Energy Calculations with required forms copied to the full size plan sheets
3. Separate submittals are required for on On-Site “Wet “ Utilities for multi-building and/or multi-parcel projects, or as based on project Conditions of Approval
4. Separate submittals are required for accessory structures walls, trash enclosures, parking lot light standards, monument signs, etc.
5. All grading plans shall be submitted directly to the Engineering Department for review and approval
6. Fees are based on the current City of Murrieta Adopted Fee Schedule
7. Contact Murrieta Unified School District at 951-696-1600 x1182 and/or Menifee Valley Union School District at 951-672-1851 regarding school fees
8. Restaurant/food establishments must obtain approval from Riverside County Health Department/Food Division; and the local water/sewer purveyor for grease waste interceptors prior to permit issuance
9. All commercial and industrial buildings must obtain “Will Serve” approval from the local water/sewer district(s)
10. All contractors/sub-contractors must show proof of State and City licenses and shall comply with Sec. 3800 of the Labor Code regarding Workers Compensation
11. Applicant shall obtain all required clearances and/or approvals from the appropriate water district(s) prior to issuance of any building permits