



FEES FOR BUILDING PERMITS

City of Murrieta – Development Services Department
1 Town Square, Murrieta CA 92562

August 2019

This Information Bulletin describes the *typical* fees collected by the Development Service Department for construction permits for structures (Building Permits).

The information within this bulletin helps explain how the fee schedule, as adopted by the City Council, is applied. If you have any questions on how to calculate fees for your project, please contact the Community & Project Assistance Center at (951) 461-6061.

I. HOW FEES ARE ESTABLISHED

Annually, the City Council readopts a comprehensive update to the City's Fee Schedule, which includes the permit and inspection fees applied by the Building & Safety Division.

The fees identified in this informational bulletin reflect Council action and cannot be modified, unless specifically authorized in this document.

II. WHEN FEES ARE PAID

The fees associated with Building Permits may be collected during different points of the permitting process, such as:

- Project Submittal;
- Plan Review; and,
- Permit Issuance

There are also enhanced/optional services for which fees are collected. The following sections of this fee bulletin describe what fees are collected and when in the process they are collected.

The following fees are required to be paid prior to review unless otherwise indicated below. Payment may be made in person by cash, check, debit card, Visa or Master credit cards. Checks shall be in the exact amount, drawn on US banks, and made payable to the "City of Murrieta."

Please note that plan check fees and some administrative fees are non-refundable. A portion of inspection fees may be refundable. Please contact the Community & Project Assistance Center at (951) 461-6061 for additional refund information

Documents Referenced in this Information Bulletin

- [City Fee Schedule](#)
- Fees for Discretionary Permits, [IB-205](#)
- Water District Boundaries Map, [TD-133](#)
- Downtown Fee Reduction Program [Reso 18-3910](#)
- Downtown Specific Plan Map [TD-226](#)
- School Fees, [IB-107](#)

III. SUBMITTAL FEES

The following fees are collected at the time of application submittal.

A. Plan Check Fee

Plan check fees start on page four of the City's Fee Schedule, which are based on the information provided on the plans at project submittal.

The information is then verified during project review and updated as appropriate. Changes made during project review may result in additional plan check fees which may require payment prior to subsequent reviews.

B. Mapping Fee

This fee is collected to fund automation efforts and GIS data and mapping for Development Services. It is charged when there are plans, drawings, maps or other geographical documents utilized for project review.

GIS Processing Fee \$5

IV. ISSUANCE FEES

The following fees are collected at the time of issuance of all Building Permits.

A. Building Permit Fee

Permit fees start on page four of the City's Fee Schedule, which are based on the information provided on the final plan checked documents.

B. General Plan Maintenance Fee

This flat fee provides funding for the maintenance of the City's General Plan and is collected on behalf of the Planning Division. It is non-refundable and is collected at the time of permit issuance.

General Plan Update Fee\$275/permit

C. Recorded Retention Fee

This fee is assessed to recover the cost of imaging and archiving documents.

Small sheets (<11”X17”)..... \$1.00/sheet
Large sheets (>11”X17”) \$2.00/sheet

D. School Fees

A school fee may be assessed by the local school district(s) for new construction. Information Bulletin IB-107 provides information about school fee requirements, how the fees are calculated, and how to pay school fees to the school district prior to permit issuance.

E. Water/Sewer District Fees

The City is served by four water districts and each district assesses a fee based on a rate schedule established by their respective water boards. Refer to Technical Bulletin TD-133 to determine what district serves your property. Contact the district directly for required fees and payment process as they vary.

F. Fire District Fees

The Murrieta Fire & Safety District serves the entire City and assesses plan check and inspection fees separate from the Building & Safety Division. Further, the District may require separate permits for fire protection systems such as fire sprinklers, fire alarms, and kitchen hood suppression systems. Please review the fee tables starting on page 41 of the City’s Comprehensive Fee Schedule

G. Impact Fees

The City collects certain impact fees at the time of Building Permit issuance. Impacts fees are typically assessed as part of the Discretionary Permit review process. Refer to Information Bulletin IB-205.

H. CA State/Seismic Fee

Public Resources Code §2705 requires that the City collect a fee for the State’s Strong-Motion Instrumentation Program for the purpose of administering the program and acquiring, installing and maintaining strong-motion instruments.

≤2-floors (res).....\$0.13/\$1K valuation
≥3-floors (res).....\$0.28/\$1K valuation
Comm/Ind\$0.28/\$1K valuation

I. CA Building Standards Fee

Health & Safety Code §18931.6 requires that the City collect a fee for the development, publication, updating and educational efforts associated with the State’s building codes.

CA-BS Fee\$4/\$100K valuation

V. ENHANCED/OPTIONAL SERVICES

The following fees for voluntary services and subject to staffing availability.

A. Expedited Plan Review

The City offers customers expedited plan review (plan review is completed within five to ten business days, rather than our target goal of 12 to 15 business days). Expedited review must be made in writing and approved at time of submittal.

Expedite Fee.....1.5 times hourly rate

B. Special/Overtime Inspection Services

The City offers customers specialized-overtime inspection services. These services must be made in writing and approved by the Supervising Building Inspector prior to scheduling the inspection. Refer to the Fee Schedule for hourly staffing rates.

C. Plan Change Fee

Changes to approved plans (following permit issuance) must be reviewed and approved for consistency with State and City codes. A non-refundable plan check fee must be paid at the hourly rate specified in the Fee Schedule for any requested plan change requests.

VI. DOWNTOWN FEE REDUCTION

In June 2018, the Murrieta City Council approved the “Downtown Fee Reduction Program” in an effort to stimulate growth and development in the Downtown Area. Qualifying applicants are eligible for up to a 30% reduction in permit fees. Access the links on the first page to see if your project qualifies.