



# CITY OF MURRIETA

## LOT LINE ADJUSTMENT / PARCEL MAP WAIVER

All Fields Required Unless Otherwise Noted

<b>PROJECT STREET ADDRESS:</b>	
<b>PROJECT NUMBER:</b>	
<b>ASSESSOR'S PARCEL NO.:</b>	
<b>PROJECT NAME:</b>	
<b>PROJECT LEGAL DESCRIPTION: TRACT/PARCEL/MB NO.:</b>	
<b># OF LOTS BEING ADJUSTED:</b>	
<b>SCOPE OF WORK:</b>	
<b>OWNER:</b>	
<b>Name (Last, First)</b>	
<b>Title / Company / Trust</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone / Cell</b>	
<b>Email</b>	
<b>CHECK ALL THAT APPLY:</b>	<b>APPLICANT</b> <b>DEVELOPER</b>
<b>Name (Last, First)</b>	
<b>Title / Company</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone / Cell</b>	
<b>Email</b>	
<b>CHECK ALL THAT APPLY:</b>	<b>PAYEE</b> <b>BILLING CONTACT</b>
<b>Name (Last, First)</b>	
<b>Title / Company</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone / Cell</b>	
<b>Email</b>	
<b>ENGINEER:</b>	
<b>Name (Last, First)</b>	
<b>Title / Company</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone / Cell</b>	
<b>Email</b>	
<b>POINT OF CONTACT:</b>	ONE person to serve as liaison on behalf of the owner/developer/engineer regarding plan check status inquiries.
<b>Name (Last, First)</b>	
<b>Title / Company</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone / Cell</b>	
<b>Email</b>	

**The submittal is considered "AT RISK" by the City if Conditions of Approval have not been received or the submittal is incomplete.**

<h1 style="margin: 0;">SUBMITTAL CHECKLIST</h1>	<b>COMMERCIAL INDUSTRIAL RESIDENTIAL</b>
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**THE FOLLOWING ITEMS MUST BE INCLUDED IN THE INITIAL SUBMITTAL**

<b>This Form</b>	Identifying all items being submitted.
<b>PLAT</b>	Sealed by the Engineer or Surveyor of Work.
<b>Legal Description</b>	Signed and sealed by the Engineer or Surveyor of Work.
<b>Closure Calculations</b>	Signed and sealed by the Engineer or Surveyor of Work.
<b>Policy of Title Insurance</b>	(issued within 6 months of application) or Preliminary Title Report (issued within 30 days of application).
<b>Copies of Vesting Deeds for Each Parcel or Lot.</b>	
<b>Partnership Certificate(s) and Signature Authorizations if Other Than Individuals.</b>	
<b>Fees</b>	<b>SEE CURRENT FEES SCHEDULE.</b>
<b>Misc. Reference Documents</b>	Maps, documents, exhibits, etc. as applicable.

**THE FOLLOWING ITEMS MUST BE PROVIDED PRIOR TO APPROVAL / RECORDATION\***  
\*Additional items may be requested during plan check on a case-by-case basis

<b>1 COPY</b>	Grant Deed
<b>1 ORIGINAL</b>	Notice of Lot Line Adjustment – Signed and Notarized (if applicable).
<b>1 ORIGINAL EXHIBIT EACH</b>	Legal Description and PLAT.
<b>1 ORIGINAL</b>	Parcel Map Waiver – Signed and Notarized (if applicable).

***I certify that I have read this application and state the above information is correct, and that I am the property owner, authorized agent of the property owner, or other person and have a legal right, interest, or entitlement to the use of the property that is the subject of this application. I understand that the applicant is responsible for knowing and complying with governing policies and regulations applicable to the proposed development or permit.***

***I have the authority and grant City staff and advisory bodies the right to make copies of any plans or reports submitted for review and permit processing for the duration of the project.***

\_\_\_\_\_  
Signature - **Only Wet or Digital Signature will be accepted.**

\_\_\_\_\_  
Date