

RESOLUTION NO. 16 - 3517

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MURRIETA, CALIFORNIA, AMENDING RESOLUTION NO. 14-3301, RULES OF PROCEDURE FOR CITY COUNCIL MEETINGS, REGARDING ROTATION OF PRESIDING OFFICERS AND CEREMONIAL TRANSITION OF OFFICERS

WHEREAS, Section 2.04.040 of the Municipal Code requires that the City Council adopt Rules of Procedure (the "Rules") to govern the conduct of its meetings and any of its other functions and activities, and regulations pertaining thereto; and

WHEREAS, Resolution No. 10-2571, adopted on August 3, 2010, amended Resolution No. 07-1778, related to the process for selection of presiding officers to insure experience of the meeting chair, to provide continuity for City Council, and to equitably share the burden and responsibility of the position of meeting chair; and

WHEREAS, Resolution No. 13-3052, adopted on February 19, 2013, re-established the Rules in their entirety; with improved meeting efficiency by consolidating Governing Body Announcements with Governing Body Actions/Comments near the end of the meeting; moving Department/Commission Announcements to follow Governing Body Announcements/Actions/Comments near the end of the meeting; and moving Consent Calendar to follow the public comments, rather than at a time specific, potentially allowing public hearings to be heard earlier. It also repealed Resolutions Nos. 07-1778, 08-1922, 08-1975, 08-2116, and 10-2571; and

WHEREAS, Resolution No. 13-3167, adopted on November 5, 2013, amended the rules of procedure with revisions to sections 3.14, 4.6, 4.8, 5.1, 5.6, 6.1, and 8.1 regarding closed sessions/workshops, public participation, required votes, and Brown Act updates; and

WHEREAS, Resolution No. 14-3202, adopted on March 20, 2014, amended the rules of procedure with revisions to section 2.8 by eliminating one (individual research/report) of three options for City Council Members to place an item on the agenda; and

WHEREAS, Resolution No. 14-3301, adopted on October 21, 2014, amended the rules of procedure to include Department Reports toward the beginning of the agenda and re-established the rules in their entirety; and

WHEREAS, on January 19, 2016, the City Council provided direction to amend the rules of procedure by eliminating Section 3.1.3.3 regarding placing members elected in 2010 and thereafter at the end of the rotational queue and providing for ceremonial transition of officers at the meeting following their selection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Murrieta that Resolution No. 14-3301, Adopting Rules of Procedure for City Council Meetings, and particularly Section 3 Presiding Officers, be amended to read as follows:

3. PRESIDING OFFICERS

3.1. PRESIDING OFFICERS:

The Mayor shall be the Presiding Officer at all meetings of the Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both the Mayor and the Mayor Pro Tem, the Council shall elect a temporary Presiding Officer until the arrival of the Mayor or Mayor Pro Tem or until adjournment.

In accordance with Elections Code Section 10411 and 15400, the Council shall meet following receipt of the statement of election results and declare those nominated or elected to office and the results of any measures. Annually, at the first regular meeting in December, the Council shall choose one of its Members as Mayor and one as Mayor Pro Tem.

The ceremony for the transition of officers shall occur at the regular meeting following the selection of officers (typically the second meeting in December).

The Mayor and Mayor Pro Tem shall be determined according to the following:

3.1.1. Qualifications for Presiding Officers

- 3.1.1.1. The Mayor shall have served at least two years on the City Council.
- 3.1.1.2. The Mayor shall have served as Mayor Pro Tem at some time prior to serving as Mayor, with normal progression being from Mayor Pro Tem to Mayor.
- 3.1.1.3. The Mayor Pro Tem shall have served at least one year on the City Council.

3.1.2. Term of Position as Presiding Officers

- 3.1.2.1. The term of office of Mayor shall be one year.
- 3.1.2.2. The term of office of Mayor Pro Tem shall be one year.

3.1.3. Rotation into Presiding Officer Positions


- 3.1.3.1. The Mayor shall be the most senior City Council Member who has not served as Mayor, or if all City Council Members have served as Mayor, the City Council Member who has not served as Mayor for the longest period of time, providing the Qualifications for Presiding Officers have been met.
- 3.1.3.2. The Mayor Pro Tem shall be the most senior City Council Member who has not served as Mayor Pro Tem, or if all City Council Members have served as Mayor Pro Tem, the City Council Member who has not served as Mayor Pro Tem for the longest period of time, providing the Qualifications for Presiding Officers have been met.
- 3.1.3.3. Omitted.

- 3.1.3.4. In the event two or more members are newly elected at the same election, the rotation shall be based on the member with the highest number of votes received in the municipal election and will continue in descending order of the most votes received. However, members re-elected to successive terms will remain in the rotation order established with their initial election.
- 3.1.3.5. Recognizing the responsibility placed on the Mayor and Mayor Pro Tem, no member shall have the obligation to serve as either Mayor or Mayor Pro Tem should he/she not wish to do so.
- 3.1.3.6. A member shall not serve successive terms as Mayor or Mayor Pro Tem unless all other members decline to serve.

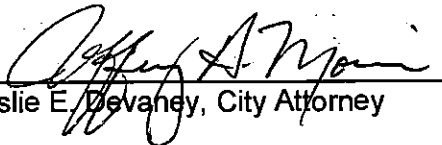
PASSED, APPROVED AND ADOPTED this 16th day of February, 2016


Randon K. Lane, Mayor

ATTEST:


A. Kay Vinson, Interim City Clerk

APPROVED AS TO FORM:

for 
Leslie E. Devaney, City Attorney

I, A. Kay Vinson, Interim City Clerk of the City of Murrieta, California, do hereby certify under penalty of perjury that the foregoing Resolution was duly adopted at a regular meeting of the City Council on the 16th day of February, 2016, by the following roll call vote:

AYES: INGRAM, LONG, AND LANE
NOES: GIBBS AND RAMOS
ABSENT: NONE
ABSTAIN: NONE


A. Kay Vinson, Interim City Clerk