

1 Town Square
MURRIETA, CA
MINUTES



February 14, 2022
6:00 PM SPECIAL MEETING

LIBRARY COMMISSION

CALL TO ORDER

Chair Burchartz called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Commissioner Alexandra Thorwarth
 Commissioner Leslie LaManna
 Vice Chair Linda Hicks
 Chair Wesley Burchartz

Absent: Commissioner Tory Wadlington

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Commissioner Hicks.

APPROVAL OF THE AGENDA

Action: It was moved by Commissioner LaManna, seconded by Commissioner Thorwarth to approve the Agenda of February 14, 2022.

The motion carried by the following vote.

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Action: It was moved by Vice Chair Hicks and seconded by Commissioner LaManna to approve the Minutes of the Regular Meeting of October 18, 2021.

The motion carried by the following vote:

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

NEW BUSINESS

1. Election of Chair and Vice-Chair

City Clerk Cristal McDonald explained the process of Selection of the Chair, which included the nominations, selection, and the use of paper ballots in the case of two candidates. The City Clerk deemed all Commissioners to be on an equal basis to nominate and elect.

Commissioner Thorwarth nominated Commissioner LaManna for Chair. Commissioner LaManna accepted the nomination.

Action: It was moved by Commissioner Burchartz and seconded by Commissioner Thorwarth to close nominations.

The motion carried by the following vote:

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

Action: It was moved by Commissioner Burchartz and seconded by Commissioner Thorwarth to appoint Commissioner LaManna as Chair.

The motion carried by the following vote:

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

At 6:08 p.m., the Library Commission recessed and reconvened at 6:13 p.m.

Chair LaManna stated the same procedure would be followed to appoint the Vice Chair and opened up the nominations.

Commissioner Burchartz nominated Commissioner Thorwarth for Vice Chair. Commissioner Thorwarth accepted the nomination.

Action: It was moved by Commissioner Hicks and seconded by Commissioner Burchartz to close nominations.

The motion carried by the following vote:

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

Action: It was moved by Commissioner Burchartz and seconded by Commissioner Hicks to appoint Commissioner Thorwarth as Vice Chair.

The motion carried by the following vote:

Ayes: Thorwarth, LaManna, Hicks, Burchartz
Noes: None
Absent: Wadlington

INFORMATION ITEMS

1. Library Services Update by Library Manager, Melvin Racelis

Library Manager Melvin Racelis announced the Circulation Services Department is conducting the Food for Fines program for the month of February in honor of Love Your Library month. Other upcoming programs include Family Storytime, Preschool Storytime, Love on a Leash, 3D Print and Create, STEM Event, and Earth Day Celebration.

During January 2022, the Library offered Grab & Go Services, which included materials and craft kits. As part of the NASA @ My Library grant fund, a portion of the Grab & Go kits included space related activities.

Library Manager Racelis in addition provided updates on upcoming Library closures, Library Fund Budget, and statistical reports regarding materials checked out and other library functions.

COMMISSION MEMBER COMMENTS

1. Murrieta Public Library Marketing Plan, Commissioner Leslie LaManna

Chair LaManna provided an overview of her Marketing Plan for the Murrieta Public Library in order to encourage public participation. The overview included an analysis of the local community, effectiveness of current outreach, and surveys conducted. The Marketing Plan was part of the Marketing Management Course at The University of Southern California.

STAFF COMMENTS

ADJOURNMENT

Chair LaManna adjourned the meeting at 7:26 p.m.