



LIBRARY ADVISORY COMMISSION

CALL TO ORDER

Chair LaManna called the meeting to order at 6:08 PM.

ROLL CALL

Present: Commissioner Ken Goltara
 Commissioner Jeffery Meeker
 Vice Chair Linda Hicks
 Chair Leslie LaManna

Absent: Commissioner Terry Gavitt (excused)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Commissioner Meeker.

APPROVAL OF THE AGENDA

Action: It was moved by Vice Chair Hicks and seconded by Commissioner Meeker to approve the Agenda of February 13, 2023.

The motion carried by the following vote:

Ayes: Goltara, Hicks, LaManna, Meeker
Noes: None
Absent: Gavitt

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Action: It was moved by Vice Chair Hicks and seconded by Commissioner Goltara, to approve the Minutes of October 17, 2022.

The motion carried by the following vote:

Ayes: Goltara, Hicks, LaManna, Meeker
Noes: None
Absent: Gavitt

NEW BUSINESS

1. Reorganization – Election of Officers

The floor was opened for Chair nominations. Commissioner Hicks nominated Commissioner LaManna for the office of Chair. No other nominations.

Action: Commissioner Hicks made a motion to close nominations and vote Commissioner LaManna for Chair, with a second by Commissioner Goltara.

The motion carried by the following vote:

Ayes: Goltara, Hicks, LaManna, Meeker
Noes: None
Absent: Gavitt

The floor was opened for Vice Chair nominations. Commissioner Meeker nominated Commissioner Hicks for the office of Vice Chair. No other nominations.

Action: Commissioner Meeker made a motion to close nominations and vote Commissioner Hicks for Vice Chair, with a second by Commissioner Goltara.

The motion carried by the following vote:

Ayes: Goltara, Hicks, LaManna, Meeker
Noes: None
Absent: Gavitt

INFORMATION ITEMS

1. Library Services Update by Library Manager, Melvin Racelis

- ◆ The Library would like to welcome the newly appointed Library Advisory Commissioners. Library staff looks forward to working with the Commissioners.
- ◆ At the recommendation of the City Clerk's Office, Advisory Commissions for the City that have limited discussion items, including the Library Advisory Commission, will be shifting to an as-needed basis if there are no discussion items on the agenda. The 3rd Monday of every even month at 6 PM (with the exception of February when the meetings are held on the 2nd Monday) will be kept when there is a discussion item on the agenda.
- ◆ New Youth Services Supervising Librarian, Kayti Mathewson, started on Monday, December 5.

- ◆ The Library's Materials Selection Policy was last reviewed in 2013 and it is due for a review and update. The Materials Selection Policy as well as the Materials Selection Heritage Room Policy are attached for the Commission's review.
- ◆ The City published the Request for Proposal (RFP) for the building expansion of the children's area for a design firm on February 3, 2023 and it will close on March 13, 2023.
- ◆ The Murrieta Public Library Foundation has aimed its main fundraising focus on supporting the building expansion. The Library has set the ambitious goal of raising an additional \$500,000 towards this project. The Foundation has created a new Facebook page and website, and will be starting their "Stay at Home and Read a Good Book Ball," fundraiser starting on Library Giving Day on April 4.
- ◆ The Library has hired a landscape architect for the design of the pollinator demonstration garden and the design should be finished by March. The City entered into an agreement with Bee Leaf USA to install ten (10) baited bee traps on the roof of the Library for humane relocation of bee swarms to their local bee sanctuary. Library staff is also planning an Earth Day Celebration for April 22, 2023 from 9 AM to 1 PM.
- ◆ The Library has applied for the Park Pass Grant program for \$35,000 to fund outdoor learning stations.
- ◆ The Zip Books program started three weeks ago and the Library has received over three hundred fifty (350) requests since opening the program.
- ◆ The Library has moved forward with the Automated Book Bin Sorter Replacement project by selecting Lyngsoe Systems through the RFP process based on interviews, functionality, pricing, service, instructional courses, warranty, reference, and installation schedule. City Council approved the agreement with Lyngsoe Systems.
- ◆ The Circulation Services department is conducting the Food for Fines program for the month of February in honor of Love Your Library month. Library patrons can donate a non-perishable, nutritious, pre-packaged food item to waive \$1.50 per item up to \$15.
- ◆ The City is in the process of creating a Public Art Policy for the installation of art on public buildings. Once the City creates this policy, the Library can then move forward with art and beautification projects at the Library.
- ◆ Commissioners are encouraged to attend the Touch-a-Truck event on April 4 at 10 AM and the Earth Day event on April 22 at 9 AM - 1 PM.

- ◆ Upcoming Library closures: February 20, 2023 for Presidents Day and April 1, 2023 for Tour de Murrieta.
- ◆ Library Staffing Update: Kayti Mathewson, Youth Services Supervising Librarian, started on December 5, 2022. Alicia Figurski was promoted to part-time Library Assistant I after serving as a Library Page since 2019. Kyle Northup, part-time Library Page, resigned in October 2022. Beth Khaled and Dylan Sessler were hired in January to fill the two remaining Library Page vacancies.
- ◆ Library Revenue through December 31, 2022 is shown in the agenda packet, Library Materials Selection Polices and recent Statistics are attached as well.

COMMITTEE MEMBERS REPORTS/COMMENTS

None

ADJOURNMENT

Chair LaManna adjourned the meeting at 6:40 PM.