



**CITY OF MURRIETA
AGENDA**

**LIBRARY ADVISORY COMMISSION
CITY HALL – COUNCIL CHAMBERS**

**DECEMBER 20, 2021
6:00 PM REGULAR MEETING
1 TOWN SQUARE, MURRIETA, CA 92562**

CALL TO ORDER Chair Burchartz

ROLL CALL Burchartz, Hicks, LaManna, Thorwarth and Wadlington

PLEDGE OF ALLEGIANCE Chair Burchartz

APPROVAL OF AGENDA Chair Burchartz

PUBLIC COMMENTS: At this time, any person may address the governing bodies on any subject pertaining to City business that does not relate to any item listed on the printed agenda. Normally no action may be considered or taken by the governing bodies on any matter not listed on the agenda. Each speaker will be limited to three minutes on any single item.

APPROVAL OF MINUTES:

1. **Recommended Action:** Approve the Minutes of the Regular Meeting of October 18, 2021.

INFORMATION ITEMS:

1. Library Services Update by Interim Library Manager, Agnes Rita.

COMMITTEE MEMBERS REPORTS/COMMENTS

ADJOURNMENT: The next Regular Meeting will be held on Monday, February 14, 2022 at 6:00 p.m. in Council Chambers at City Hall.

Special Note: Effective December 15, 2021, the California Department of Public Health (CDPH) is requiring masks be worn in all indoor public settings, regardless of vaccine status.



The City of Murrieta intends to comply with the Americans with Disabilities Act (ADA). Persons with special needs should contact the City Clerk's Office at (951) 461-6031 or (951) 461-6030 at least 72 hours in advance.

**1 TOWN SQUARE
MURRIETA, CA
MINUTES**



**OCTOBER 18, 2021
6:00 PM REGULAR MEETING**

LIBRARY ADVISORY COMMISSION

CALL TO ORDER

Chair Burchartz called the meeting to order at 6:01 p.m.

ROLL CALL

Present: Commissioner Alexandra Thorwarth
 Commissioner Leslie LaManna
 Vice Chair Linda Hicks
 Chair Wesley Burchartz

Absent: Commissioner Tory Wadlington

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chair Burchartz.

APPROVAL OF AGENDA

Action: It was moved by Commissioner LaManna, seconded by Commissioner Hicks, to approve the Agenda for the October 18, 2021 regular meeting of the Library Advisory Commission. The motion passed by the following vote:

Ayes: Thorwarth, LaManna, Hicks and Burchartz
Noes: None
Abstain: None
Absent: Wadlington

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Action: It was moved by Commissioner Hicks, seconded by Commissioner LaManna, to approve the Minutes of the August 16, 2021 regular meeting of the Library Advisory Commission. The motion passed by the following vote:

Ayes: Thorwarth, LaManna, Hicks and Burchartz
Noes: None
Abstain: None
Absent: Wadlington

INFORMATION ITEMS

Library Services Update

Interim Library Manager, Agnes Rita, presented the update in which she stated that the Library is celebrating the National Friends of the Library Week this week and the Friends of the Murrieta Library will be in the foyer promoting their organization and encouraging new memberships.

The Library is also hosting a Meet and Greet event for the Friends and staff on October 23, 2021 as well as a Community Showcase that same evening in the Town Square Park Amphitheater.

Ms. Rita reported that the Library was recently awarded the NASA@ My Library grant in the amount of \$1,600. This grant is a STEM education initiative created to increase and enhance STEAM learning opportunities for the community.

The Library recently formed a partnership with the Western Science Center in Hemet and with the generous support of the Friends was able to purchase passes that patrons can check out for one week for free.

Last month, the Library completed and submitted the final report for the CopyCat grant that funded the spring and summer take-home kits that were very popular - over 4,200 of them were handed out to the community.

On September 25, 2021, Carol Carson, a Founding Member of the Friends of the Murrieta Library as well as their Treasurer and a Board Member, passed away. The Carson family is planning a memorial service on November 2, 2021 at 11:00 AM at the Rancho Community Church in Temecula, CA.

Lastly, Ms. Rita gave an update on upcoming Library closures and also provided a statistical report for the YTD ending September 30, 2021.

COMMISSION MEMBER REPORTS/COMMENTS

Commissioner LaManna reported that she had recently met with Ms. Rita about how to increase the Library's patronage but due to the staffing shortage, her mind was changed. She also noted that she is working with students at USC in a marketing class on a plan to get seniors more involved and she will send Ms. Rita the plan for her review. Commissioner La Manna's hope is to get library cards to more seniors and to have them volunteer. Also, a suggestion to show more senior in volunteer photos, not just young people.

Commissioner Hicks reported that the Friends will be holding their general meeting tomorrow and Kim Summers, City Manager, will be the presenter. Also, the Carson family has requested donations to the Friends in lieu of flowers, in honor of Carol.

ADJOURNMENT

The meeting adjourned the meeting at 6:19 p.m.



Library Advisory Commission Agenda Report

1

For: Library Advisory Commission Chair and Commission Members

From: Agnes Rita, Interim Library Manager

For Information Contact: Ms. Rita at (951) 461-6130

Date: December 20, 2021

Subject: Library Services Update

RECOMMENDATION:

Receive and file the following:

SUMMARY: National Friends of the Library week was a success! The Library had a total of 33 Friends of the Library members that attended the Mocktails party and had a total 500 people that attended and participated in the Murrieta Community Showcase. The Library participated in the Goodies for Goblins event that was sponsored by the Murrieta Police Department. Ms. Kesia and the Library's Teen Advisory Council created a spooky maze and had a pumpkin decorating activity for all the children that visited the booth. The Library had over 1,000 people visit the booth and go through the haunted maze.

As part of the NASA@ My Library grant, the Library had a successful outreach at the Western Science Center. Ms. Ashley and Ms. Lisa had 99 people visit the Library booth. Participants created their own circuit badges and brought home a Galaxy Pinwheel take-home kit.

Mayor Pro Tem Christi White presented a City Proclamation for Carol Carson to her family on November 2, 2021. Also, the Murrieta City Council recently approved the renaming of the Library's Garden of Verses in Carol Carson's honor. More details will follow as soon as they become available.

The California State Library recently opened several grant opportunities that the Library has successfully applied for this quarter:

- **CAREer Pathways Initiative:** Free workforce/learning databases from the California State Library <https://library.ca.gov/services/to-public/career-pathways/>
 - Coursera - Coursera partners with more than 200 leading universities and companies to bring flexible, affordable, job-relevant online learning to individuals and organizations worldwide. They offer a range of learning opportunities—from hands-on projects and courses to job-ready certificates and degree programs. <https://www.coursera.org/programs/murrieta-public-library-skhgy>
 - GetSetUp - GetSetUp is an online community for older adults who want to learn new skills, connect with others and unlock new life experiences. <https://www.getsetup.io/partner/cslmurrieta>
 - Learning Express (Library will receive a credit to offset another year of subscription)- The LearningExpress suite of highly-acclaimed eLearning solutions provides interactive tutorials, practice tests, e-books, flashcards and articles for academic skill-building, standardized test

preparation, career development and more. These award-winning learning tools are available through multiple online platforms designed to help students and professionals achieve their educational and career goals. <https://bit.ly/mpllearningexpress>

- LinkedIn Learning - LinkedIn Learning is an American massive open online course provider. It provides video courses taught by industry experts in software, creative, and business skills. It is a subsidiary of LinkedIn. All the courses on LinkedIn fall into 3 categories: Business, Creative, and Technology <https://www.linkedin.com/learning-login/go/murrietalibrary>
 - Northstar - Northstar helps test your computer skills. You can build skills in key areas, and demonstrate your knowledge by earning certificates and badges. <https://www.digitalliteracyassessment.org/launch-from/12742-E3KA-murrieta-public-library>
 - Skillshare - Skillshare is a learning community for creators. Anyone can take an online class, watch video lessons, create projects, and even teach a class themselves. <https://www.skillshare.com/membership/checkout?coupon=cRKYu5>
- Home Connectivity Kits: The Library will be given 10 Home Connectivity Kits (worth a total of \$10,290) for Library patrons to checkout. Each kit contains: a Chromebook, WiFi Hotspot (which includes data plan), and accessories.
 - Zip Books Grant: The Library was recently awarded \$15,000 for the fiscal year 2021-22 to continue its Zip Books program. This is the Library's third time in receiving the grant. The purpose of the Zip Books program is to provide patrons with speedy access to materials they might not otherwise be able to get through the library, without the long wait times often associated with ILL requests. It also adds a patron-driven collection development approach to a library's usual process, resulting in a collection more closely matched to the needs of the local community.

Upcoming Library Programs:

- Family and Preschool Storytimes resume January 24
- Love on a Leash: Read to a Reading Education Assistance Dog resumes January 3
- 3D Create and Print: January 11, February 8, and March 8
- Adult Take-Home Kits
 - January 10: Winter Family Movie Night Kit
 - February 7: Gift of Love Necklace Kit
 - March 14: Needlepoint Kit
- Book Club
 - February 22: Becoming Mrs. Lewis by Patty Callahan
 - May 24: Keeper of Lost Things by Ruth Hogan
- Library for All (Program for Adults and Teens with disabilities)
 - January 10: Mod Podge Magazine Art
 - February 7: Valentine's Canvas Pouch Craft
 - March 7: DIY Succulent Planter

Upcoming Library closures: The Library will be closed to the public from December 24, 2021 until January 2, 2022.

Library Staffing: We recently hired a new Page, Aleina Salinas, a high school student from Chaparral High School. Human Resources and City Administration recently conducted the interviews for the Library Manager position and have selected a candidate. More details to follow as soon as we have more information.

Library Revenue: For the fiscal year beginning July 1, 2021 through June 30, 2022.

- **Library Fund (Taxes, Interest Income, Lost Books, Promo Items and Community Room Rental)**

Projected Budget:	\$ 2,023,002.00
Received through 11/30/21	\$ 85,416.13

- **Library Functional (Fines, Fees, Copies, Donations and Notary Services)**

Projected Budget:	\$ 72,265.00
Received through 11/30/21	\$ 20,429.24

Library Statistics: The Statistical Report is attached.

ATTACHMENTS
Statistical Report
GetSetUp flyer

MURRIETA PUBLIC LIBRARY STATISTICAL REPORT 2021						
	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	YTD	ENTIRE 2020
					2021	CAL YEAR
MATERIALS CHECKED-OUT	26,154	26,535	33,260	31,285	223,144	139,415
MATERIALS CHECKED-IN	16,933	14,980	14,556	14,169	125,156	92,550
Total Circulated:	43,087	41,515	47,816	45,454	348,300	228,965
LIBRARY CARDS:	264	322	265	204	2,320	1,518
DOOR COUNT:	6,623	6,655	5,660	3,698	38,241	31,704
NEW MATERIALS ADDED:	288	444	508	521	4,873	5,831
REFERENCE INTERACTIONS:						
Adults, Teens and Children						
<i>Reference Questions</i>	4,237	3,430	3,392	3,481	32,334	18,285
<i>Technology Assistance</i>	509	384	360	373	2,862	1,779
Total Reference Interactions:	4,746	3,814	3,752	3,854	35,196	20,064
COMPUTER USE:						
<i>Lab & Adult:</i>						3,455
<i>Teen:</i>						217
<i>Children:</i>						1,047
Total Computer Use:	Unknown	Unknown	Unknown	Unknown	Unknown	4,719
PROGRAMS:						
Adult <i># of programs:</i>	2	4	2	3	40	39
<i>Attendance:</i>	242	472	63	66	2,672	769
Teen <i># of programs:</i>	1	1	1	0	13	11
<i>Attendance:</i>	32	52	25	0	559	344
Grades K-5 <i># of programs:</i>	0	3	8	10	30	24
<i>Attendance:</i>	0	91	1,656	605	3,727	1,661
PreSchool <i># of programs:</i>	0	6	18	15	69	105
<i>Attendance:</i>	0	521	2,286	1,612	12,128	44,977
Total # of Programs:	3	14	29	28	152	177
Total Attendance:	274	1,136	4,030	2,283	19,086	47,451

MURRIETA PUBLIC LIBRARY STATISTICAL REPORT 2021						
Page 2						
	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	YTD	ENTIRE 2020
					2021	CAL YEAR
LIBRARY TOURS:						
Adult	# of tours:	0	0	0	0	3
	Attendance:	0	0	0	0	35
Teen	# of tours:	0	0	0	1	0
	Attendance:	0	0	0	29	0
Children's	# of tours:	0	0	0	1	3
	Attendance:	0	0	0	35	97
	Total # of Tours :	0	0	0	0	6
	Total Attendance:	0	0	0	0	132
SCHOOL VISITS:						
	# of High School visits:	0	0	0	0	0
	# of Middle School visits:	0	0	0	0	0
	# of Elementary visits:	0	0	0	0	0
	Total # of School Visits:	0	0	0	0	0
	OTHER OFFSITE VISITS:	0	0	0	1	1
COMMUNITY ROOM USE:						
	# of City Agency uses:	3	1	0	4	7
	# of Library uses:	2	10	20	20	83
	# of Resident/Non-resident uses:	0	1	0	1	3
	Total # of uses:	5	12	20	25	92
	NOTARY SERVICES:	0	0	0	0	11
	VOLUNTEERS HOURS:	34	60	96	65	574



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CSL-Murrieta

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info@getsetup.io